



# **Nathan Wilkins DJ Service**

## **Wedding Preparation Packet**

**Nathan Wilkins**

**5308 Reid Rd.**

**Indian Trail, NC 28079**

**704-628-6822**

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[www.nathanwilkinsdjservice.com](http://www.nathanwilkinsdjservice.com)

## **I am “The Hardest Working DJ In The Business”**

When booking entertainment for an event, the thing to look for is Experience. I have a level of experience and professionalism that is second to none. . Your complete satisfaction is my ultimate goal. My philosophy is this....no matter how many events I have done, I look at each event as the most important one that I will ever do. As you learn more about me, you will discover what I can offer that will insure that your event will be the topic of many conversations for a long time. I have music for all occasions, done the professional way!

I have been in the entertainment business for 40+ years in various capacities. I have been in performing bands playing all over North Carolina and Virginia since I was a teenager. I started specializing in the DJ business in 2001. Since starting my business I have performed at hundreds of events of all types. I understand what it takes to entertain no matter what type of function I am covering. I guarantee that your event will be a total success in every respect. I am available for Anniversaries, Banquets, Birthday Parties (all ages) Community Events, Conventions, Festivals, Proms and Weddings. Of all these listed, my specialty is weddings and wedding receptions. In addition to being what I specialize in, weddings are my PASSION. Not only will I provide the music for you and your guests I will assist you with planning your wedding and reception from start to finish. Together we will tailor your event exactly the way you have always dreamed it should be. My personal goal is for a bride & grooms to be able to turn things over to me so they can relax and enjoy the BIG DAY.

Our Wedding Packages are All-Inclusive and will have all of the following for your event:

- Unlimited ceremony and reception playing hours
- Professional sound systems
- Wireless microphone for announcements / toasts
- Unlimited song customization
- Face to Face meeting with Nathan Wilkins prior to your event
- Full Emcee services including all announcements and coordinating
- Professionally attired DJ (Dress Casual or Tuxedo)
- Lapel microphone for officiant
- Wireless microphones for singers if needed
- Ability to plug in instruments if needed (4)
- Travel between Ceremony and Reception sites as needed (up to 15 miles)
- Lighting Package – based on clients' preferences for Dance Floor and room. (not including up lights) \*see detail of lighting later in this information packet.

Total for this package is \$1200 local –

\*\*local is within 25 miles of 28079 zip code\*\*

26 miles to 100 miles: \$1300

100 miles to 200 miles: \$1400

## Add On Option

### Rehearsal Attendance (check if you want this option) - **\$200** (local)

- Small sound system set up to provide music for ceremony rehearsal only
- Does not include music or time for the rehearsal dinner
- This service is based on the availability of the DJs schedule

### Lighting Setup Includes:

- Lighted Façade for Professional Appearance
- 2 Stands for moving light fixtures
- 1 Back Drop Crank up stand
- Right and Left Crank up stands
- 2 colorstrip wash lights – DMX controlled
- 6 LED Splash 2 – DMX controlled Flood lights
- 6 moving head fixtures for Gobos & Spotlight, Beams
- 6 mini laser lights
- 1 commercial laser fixture
- Fog Machine
- Bubble Machine



# Wedding Ceremony Song Selection

\*Please specify if specific version is desired\*

Sometimes clients have difficulty deciding on what music they want, so in each category here are a few song suggestions to help trigger your thoughts.

## Prelude Music (10-12 songs)

- Vitamin String Quartet (Violin Quartet versions of regular "Radio" songs)
- Jazz Instrumental Songs (George Benson, Tom Scott, Kenny G, Chris Botti, etc)
- Country Love Songs (Tim & Faith, Shania, Clint Black, etc)
- R&B Love Songs (Luther VanDross, Brian McKnight, KC & JoJo, etc)
- Orchestra Classical (Orchestra selections from Bach, Beethoven, Royal Philharmonic, etc)
- Piano Instrumentals (Piano versions of Classical songs by O'neil Brothers, Piano Guys, etc)
- Acoustic Guitar Instrumentals (Acoustic versions of classical songs by various artists)
- Choose your own (fill in below)

Artist

Song Title

Artist	Song Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## Seating of the Grandparents/ Parents

- "Jesu Joy of Man's Desiring"
- "Trumpet Voluntary in D"
- "Spring Four Seasons"
- "Sheep May Safely Graze"
- "There is Love" (the wedding song) Peter Paul & Mary
- "Mama's Song" – Carrie Underwood
- "Because You Love Me" – Celine Dion
- "Find Your Wings" – Mark Harris
- Custom \_\_\_\_\_
- Custom \_\_\_\_\_
- Custom \_\_\_\_\_

### **Bridal Party Processional**

- “Cannon in D”
- “Ave Maria”
- “Ode to Joy”
- “Air on a G String” – Bach
- “I” – Yiruma
- “1+1” – Beyonce
- “When I Say I Do” – Matthew West
- “Ribbons in the Sky” – Stevie Wonder
- “Swept Away” – Avett Brothers
- “Love Never Fails” – Brandon Heath
- Custom \_\_\_\_\_

### **Bride Processional**

- “Canon in D” – Pachelbel
- “Bridal Chorus”- (traditional)
- “Bridal March” -Jonathan Cain version
- “River Flows in You” –Yiruma
- “Butterfly Waltz” – Brian Crain
- “Jessica’s Theme” – Bruce Rowland
- “Thousand Years” – Christina Perri
- “Never Felt This Way” – Interlude – Alicia Keys
- “Wonderful World / Over the Rainbow” – Israel K
- “I Wanna Grow Old with You” – Adam Sandler
- Custom \_\_\_\_\_

### **Recessional**

- “Wedding March” (traditional)
- “Water Music hornpipe” – Handel
- “Another One Bites the Dust”- Queen
- “All You Need is Love” – Beatles
- “Say Hey (I Love You)” – Michael Franti
- “I Feel Good” – James Brown
- “Signed, Sealed, Delivered” – Stevie Wonder
- “This Will Be” – Natalie Cole
- “Let’s Get Married” – Jagged Edge Remix
- “Happy” – Pharrell
- Custom \_\_\_\_\_

### **Song During Ceremony (For Unity Candle, Sand Ceremony, or Love Box)**

- Custom \_\_\_\_\_

## Ideas for Ceremony

### □ **Unity Candle**

The Unity Candle is very traditional and common. There would be 3 candles set up on a table. The Mother of the Bride would light the left candle as she is seated. The Mother of the Groom lights the right candle as she is seated. Then during the ceremony, as the minister explains, the bride and groom would each grab a candle lit by his/her mother and together light the center candle to signify two becoming one.

### □ **Sand Ceremony**

The Sand Ceremony is increasing in popularity. Similar to the Unity Candle, the bride and groom would each have a vase of sand (best if contrasting colors). The bride and groom would pour the sand together in a vase/bowl, to symbolize that the grains of sands, once combined, can never again be separated and are now One.

### □ **Love Box**

This is sometimes call the First Fight Box. The Love Box Ceremony is a great way to express your love and commitment to each other. The bride and groom would each write a letter to the other explaining why they love each other, and things they love about the other. These letters would be sealed so no one has read the letter except the person that wrote it. The letters would then be placed in a box (usually wooden or something nice) along with a bottle of wine and two glasses. This would be sealed until the 5<sup>th</sup> anniversary of the couple, so that they could open it, enjoy the wine together, and remind themselves and each other the reasons for their strong love. If the transition to marriage begins to experience some serious speedbumps, the Love Box can be used at ANY time prior to the 5<sup>th</sup> anniversary if needed to recommit.



**Reception**

**Event Dances –**

## Song Selections

Sometimes clients have difficulty deciding on what music they want, so in each category here are a few song suggestions to help trigger your thoughts.

### Wedding Party / Entrance

- "I gotta feeling" - Black Eyed Peas
- "All my rowdy friends..." - Hank Williams Jr.
- "Get this part started" - Pink
- "Celebration" - Kool and the gang
- "Uptown Funk" – Bruno Mars
- "Rocky theme song" - Rocky soundtrack
- "Crazy in Love" - Beyonce and Jay Z
- "Sexy and I know it" - LMFAO
- "Let's get ready to rumble" - Jock Jams
- "Sirius" - Alan parsons project (Chicago bulls into)
- Custom \_\_\_\_\_

### First Dance

- "At last"- Etta James
- "I don't Dance" - Lee Brice
- "Everything I do" - Bryan Adams
- "It's your love" - Tim & Faith
- "Forever" - Ben Harper
- "The luckiest" - Ben Folds
- "This kind of love" - Sister Hazel
- "With this ring" - Platters
- "I won't give up" - Jason Mraz
- "All of me" - John Legend
- "Make you feel my love" - Adele
- Custom \_\_\_\_\_



### Father / Daughter Dance

- “Butterfly kisses” - Bob Carlisle
- “Cinderella” - Steven Curtis Chapman
- “Stealing Cinderella” - Chuck Wicks
- “I Loved her First” - Heartland
- “My Girl” - Temptations
- “My Little Girl” - Tim McGraw
- “Dance with my Father” - Luther Vandross Ft. Beyonce
- “Daughters” - John Mayer
- “Always be your Baby” - Natalie Grant
- “A Song for my Daughter” - Ray Allaire
- Custom \_\_\_\_\_

### Mother / Son Dance

- “A Song for Mama” - Boys II Men
- “My Wish” - Rascal Flats
- “A Mother’s Song” - T Carter Music
- “Simple Man” - Lynyrd Skynrd
- “The Perfect Fan” - Backstreet Boys
- “I Hope You Dance” - Leanne Womack
- “All to You” - DJ Keo
- “Hero” - Mariah Carey
- “In My Life” - Beatles
- Custom \_\_\_\_\_

**Break Out Dances (Compilation CD) - \$50-\$75 additional (price depends on number of songs used for the compilation)**

A fun idea to spice up your First Dance, Father/ Daughter Dance or Mother / Son Dance is to do a “Break Out Dance”. This would be where you would start the dance with a slow song, and then have a “Scratch” sound effect, then break out into something upbeat and fun. You can just dance off the choreograph a you practice prior to Many of these gone viral on You Tube. You never know if your This is a service provided by another vendor.



### **Bridal Party Dance**

- "Bust a Move" - Young MC
- "Wobble" - V.I.C.
- "Everybody Dance Now" - C&C music factory
- "Tootsie Roll" - 69 boyz
- "Walk this Way" - Aerosmith and Run DMC "
- "Thriller" - Michael Jackson
- "Step in the Name of Love" - R. Kelly
- "Push it" - Salt n Pepa
- "Crank Dat" - Soulja boy
- "Pretty boy Swag" - Soulja Boy
- Custom \_\_\_\_\_

### **Cake Cutting – (Traditional or Fun Way)**

- "Cut the Cake" - Average White Band (**#1 choice to do this the fun way! Check out the video on my web page to see this done!**)
- "Everlasting Love" - Smokey Robinson
- "The Sweetest Thing" - U2
- "Candy Girl (sugar sugar)" - the Archies
- "How Sweet It Is" - James Taylor
- "Sweet Thang" - Mary J. Blige
- "1234" - Plain White T's
- "Candy Girl" - New Edition
- "Hit Me with your Best Shot" - Pat Benatar
- Custom \_\_\_\_\_

### **Bouquet Toss**

- "Girls Just Wanna Have Fun" – Cyndi Lauper
- "It's Raining Men" – The Weather Girls
- "Single Ladies" – Beyonce
- "Man, I Feel Like a Woman" – Shania Twain
- "Girls, Girls, Girls" – Motley Crue
- "Girls Run the World" – Beyonce
- "Pretty Woman" – Roy Orbison
- "She's A Lady" – Tom Jones
- "Wanna Be" – Spice Girls
- Custon \_\_\_\_\_

### **Garter Removal and Toss**

- "Let's Get it On" – Marvin Gaye
- "Going the Distance" – Cake
- "Mission Impossible" – James Bond Theme
- "Another One Bites the Dust" – Queen
- "One Hot Mamma" – Trace Adkins
- "The Man" – Aloe Blac
- "Cherry Pie" – Warrant
- "Foxy Lady" – Jimi Hendrix
- "Hot Legs" – Rod Stewart
- "Hot in Here" – Nelly
- "Pink Panther Theme"
- Custom \_\_\_\_\_

### **Replacement Garter**

- This is where you have the gentleman who catches the garter puts it on the leg of the lady who caught the bouquet. Bride and Groom may want to make this decision in "Real Time" depending on who the two participants are. This can be decided with a signal from the bride after the garter ceremony. Choose your own song, or from the list above.  
Song \_\_\_\_\_

### **Other Special Dances / Events**

Please list if there are any other special dances that you would like that we have not included. An example of this would be if the Bride/Groom had children and wanted to dance with them, or if there is a special person you would want to dedicate a dance to.

- \_\_\_\_\_

### **Last Dance**

- "Closing Time" – Semisonic
- "Good Riddance" – Green Day
- "I've Had the Time of my Life" – Dirty Dancing Soundtrack
- "Save the Last Dance for Me" – Michael Buble
- "Last Dance" – Donna Summer
- "Dirty Bit" – Black Eyed Peas
- "After All" – Peter Cetera
- "This Will Be an Everlasting Love" – Natalie Cole
- "Glad you Came" – The Wanted
- "We Are Young" – Fun
- "At Last" – Etta James
- Custom \_\_\_\_\_

**Genres (Please check any genres that you want us to include in the Reception)**

- 50s
- 60s
- 70s
- 80s
- 90s
- Today's
- Alternative
- Beach
- Big Band
- Blues
- Bluegrass
- Country
- Classic Country
- Classic Rock
- Dance
- Disco
- Funk
- Hip Hop
- Jazz (traditional)
- Modern Rock
- Motown
- Old-School Hip Hop
- Pop
- R&B
- Reggae
- Soul
- Swing
- Other \_\_\_\_\_



## Fun IceBreaker Games and Dances

### (Choose as Many as You Want)

Anniversary Dance – This dance is when the DJ invites all the married couples to the dance floor. Usually a slower song works best for this. You will have on the dance floor married couples of all ages. This is a fun dance that includes many people. After a minute of dancing, the DJ would announce “except for the Bride and Groom, if you have been married less than 1 year, please leave the dance floor.” This would continue (5 years, 10 years, etc) until you end up with the Bride and Groom and the couple that has been married the longest. Usually the crowd is eager to cheer at how long they have been married. Then the DJ would ask a quick word of advice since they have been married so long.

Song: \_\_\_\_\_

Dollar Dance – The Dollar Dance is a dance where the bride and groom are on the dance floor. The DJ would announce that the dollar dance is a way to give the bride and groom a little spending money for the honeymoon. Usually the Maid of Honor or Best Man would stand at the dance floor and collect a token donation from anyone that would like to dance with the bride or groom. It’s a fun way to include those that normally would not dance, but would be willing to dance with the Bride and Groom. I provide Slow Songs for this one.

Snowball Dance – The Snowball Dance is when you start with the Bride and Groom on the dance floor, then the DJ stops the music and tells the Bride and Groom to each go grab someone out of the audience to dance with, then you have 4 on the floor. After a few more moments, the DJ tells those 4 to go grab someone new. Once you repeat this a few times, all of a sudden you have a full dance floor. This is fun and can get ANY crowd going.

Song: \_\_\_\_\_

Wedding Shoe Game – In this, the Bride and Groom sit back to back on the dance floor in chairs so they can’t see one another. Also, they each have one of each other’s shoes. The DJ would then ask a question about the couple to see how well they know each other. For example, we might ask “who controls the remote control?” The couple would then hold up the shoe of the person that they feel controls the remote. Another question might be “who is the better kisser”, so then the couple hold up the shoe of the person they feel is a better kisser. Usually this is funny because they may have a different opinion of the other. It usually gets lots of cheers, oohs, ahhs, & boos!!

□ Who's the Bride – This one is a lot of fun. For this, we put the groom in a chair, on the dance floor, blind-folded. As he is blindfolded we announce to all the guests that we need female volunteers. Then we explain that each lady is going to line up and give the groom a kiss on the cheek. When he thinks he knows his bride he will rip off the blindfold and see if he is correct!. It's always hilarious if he guesses wrong, and if he guesses right you get a room filled with "awwwws".



## Wedding Party Introductions

Bride's Grandparents: \_\_\_\_\_

Bride's Grandparents: \_\_\_\_\_

Groom's Grandparents: \_\_\_\_\_

Groom's Grandparents: \_\_\_\_\_

Bride's Parents: \_\_\_\_\_

\_\_\_\_\_

Groom's Parents: \_\_\_\_\_

\_\_\_\_\_

Flower Girl and Ring Bearer: \_\_\_\_\_

Ushers: \_\_\_\_\_

Jr. Bridesmaids: \_\_\_\_\_

### Bridesmaids and Groomsmen

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

\_\_\_\_\_ Escorted by \_\_\_\_\_

Maid/Matron of Honor \_\_\_\_\_ Escorted by Best Man \_\_\_\_\_

### BRIDE AND GROOM

Exactly as you want it announced

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**Meal Style** -  Plated       Buffet Style       Food Stations       Family style

**Bar** -       None       Open Bar       Cash Bar/Last Call @ \_\_\_\_\_

**Blessing** -  Yes       No      By Who? \_\_\_\_\_

**Toasts** -  Yes       No      By Who? \_\_\_\_\_

\_\_\_\_\_

Do You want Open Microphone for Toasting after that? (Not recommended for large groups)       Yes       No

Will catering staff pour Champagne for all guests to toast?       Yes       No

**Exit** -  Bubbles       Sparklers       Flower Petals       Other \_\_\_\_\_       None

**Exit Vehicle** -  Our car       Limo       Driver       Party Bus       Other \_\_\_\_\_

Do you want us to take Song Requests from your Guests?       Yes       No

Please list any other information you think we will need for your wedding / reception:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To reserve your date, please send in the last 2 pages of this document to include the Bride/Groom Information as well as the Contract. You will need to pay the deposit, which can be mailed, or paid by Credit Card. The remainder of this packet will be due when you will meet with DJ Nathan 2 weeks prior to your event. Please note, your date will NOT be reserved without these 2 pages and deposit payment paid.

## Bride and Groom Information

Bride (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Groom (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Bride's Phone \_\_\_\_\_ Groom's Phone \_\_\_\_\_

Bride's Email: \_\_\_\_\_

Groom's Email \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Planner (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Planner Phone \_\_\_\_\_ Email \_\_\_\_\_

Wedding Date \_\_\_\_\_ Ceremony Begin \_\_\_\_\_ Reception End \_\_\_\_\_

Location of **Ceremony** (Name) - \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Location of **Reception** (Name) - \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Number of Guests Attending: \_\_\_\_\_ approximately

How did you hear about Nathan Wilkins DJ Service? \_\_\_\_\_

\_\_\_\_\_

We are so excited about your special day. If you are looking for a DJ for an event other than a wedding and this packet does not apply to you, please give us a call and we will help you plan the perfect event! If you have any questions before filling out this form and anytime leading up to your event, I am here to answer all of your questions and address any concerns. Your day is of the utmost importance to me.

## Contract for Services

I, \_\_\_\_\_, assume responsibility for the payment of \$ \_\_\_\_\_ to Nathan Wilkins DJ Services. This payment is for services of a DJ for an event on \_\_\_\_\_ (date). I agree to provide the needed information for my wedding at least 2 weeks prior to my event. I understand that a deposit in the amount of \$500 is required to secure my date on the DJs schedule. Deposits are non-refundable. Nothing else, besides my failure to provide the necessary information will release Nathan Wilkins DJ Service from this contract. Any pictures and video taken of your event may be used for marketing materials such as our website, Social Media, and Print Materials, unless you provide a written request revoking this permission. While Nathan Wilkins will be your DJ for your event, in the event of extreme emergency, a substitute DJ that is experienced and professional will be provided to you to perform the services agreed to. All balances are due 2 weeks prior to event unless other arrangements are agreed upon ahead of time in writing. You may pay your balance with Cash, Check or Credit Card (fee may apply for credit card transactions).

Date of Event: \_\_\_\_\_ Time Begin: \_\_\_\_\_ Approx Time End: \_\_\_\_\_

### Cancellation Policy

- Failure to contact or cancel within 30 days of the event will result in full amount being due
- Weather and other situations that would cause last minute cancellation will not release me from this contract. If weather causes a situation in which to compromise the equipment of Nathan Wilkins DJ Service, and no back up plan has been provided, payment is still due and no refunds will be issued due to weather.
- In the event that your date needs to change, as long as you contact Nathan Wilkins DJ Service at least 90 days prior to the original event's date, all deposits and payments will be transferred to a new date as long as DJ has availability for your new date. If not rescheduled within that time frame, transfer of deposits/ payments will be at the discretion of Nathan Wilkins DJ Service. New date will need to occur within 1 year of original booked date.

Base Price - \$1200 within 25 miles of Zip 28079

Travel from 25 miles to 100 miles – additional \$100; from 100 miles to 200 mile – addition \$200

How many miles / hours from 28079 is your event? \_\_\_\_\_

#### Discounts offered: (check which one applies best)

- Sunday Discount - \$100 off
- Weekday (Monday – Thursday) Discount - \$100 off
- Military Discount (Thank you for your service!) - \$100 off

#### Balance Breakdown:

Base Price: \_\_\_\_\_

Distance Cost: \_\_\_\_\_

Total Due: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_

Discount applied: \_\_\_\_\_

Balance after Deposit / Discounts: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Deposit Paid via:  Cash

Check # \_\_\_\_\_

Credit Card